

6.1.2 Decentralization and Participative Management

Academic Organisations

2019 - 2020

I. Calendar Committee:

1. Dr. R. Arunadevi	Co-Ordinator
2. Mrs. D. Priyadarshini	Member
3. Mrs. S. Valli	Member
4. Mrs. C. Saranya Devi	Member
5. Ms. P. Gayathri	Member

II. Editorial Board:

1. Mrs. C. Anuradha	Editor
2. Mrs. K. Hemavathy	Member
3. Mrs. S. Gomathimeena	Member
4. Mrs. K. Kalaimathi	Member
5. Mrs. Samitha Kowser	Member
6. Mrs. S. Santhia Devi	Member
7. Ms. J. Kokilavani	Member
8. D. Amridha (II PHY)	Student Member

III. UNOM Examination Committee:

1. Dr. C. Shalini	Chief Superintendent
2. Dr. R. Arunadevi	Addnl. Chief Superintendent
3. Ms. S. Jagadeeswari	Asst. Chief Superintendent
4. Mrs. R. Renukadevi	Member
5. Ms. K. Latha	Member
6. Mrs. V. Sujatha	Member
7. Mrs. B. Kalpana	Member

IV. Remedial Coaching:

Head of all Departments

❖ "Success is not the key to happiness. happiness is the key to success. if you love what you are doing, you will be successful." ❖

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V. Research Committee:

1. Dr. R. Arunadevi	Comp. Sci.	Chief Advisor
2. Dr. G. Valarmathi	Commerce	Co-ordinator
3. Dr. R. Jayanthi	Commerce	Co-ordinator
4. Dr. A. Persia	Comp. Sci.	Co-ordinator
5. Dr. D. Shanthi	Commerce	Co-ordinator
6. Dr. U. Sheeba Gopalakrishnan	IDD	Co-ordinator
7. Dr. V. Selvarani	Chemistry	Student-Member
8. U. Deepika (II M.A)		

VI. Student Council:

1. Dr. R. Jayanthi	Vice- President
2. Mrs. P. L. Amutha	Co-ordinator
3. Mrs. S. Dharani	Member
4. Ms. S. Kayathri	Member
5. M. Priyadarshini (III PHY)	Student Chairman

VII. Scholarship Committee:

1. Mrs. B. Kalpana	Co-ordinator
2. Mrs. K. Kalaimathi	Member
3. Mrs. T. Janaki	Member
4. Mrs. G. Arockia Caroline Janet	Member
5. Mrs. S. Susithra (Office Superintendent)	(Govt. SC/ST)

VIII. Disciplinary Committee: (Floor Marshalls)

1. Mrs. A. Mohana Sundari	Member
2. Mr. G. Dinesh Kumar	Member
3. Mrs. E. Venkateswari	Member
4. Mrs. K. Bhavani	Member
5. Mr. R. Samuel Kirubakaran	Member
6. Mrs. T. Parikodi	Member
7. Mrs. M. Kamatchi	Member
8. Mrs. P. Dhanalakshmi	Member
9. Ms. U. Govarthini	Member
10. Mrs. R. Manickaewari	Member
11. P. Narmadha (II BBA)	Student-Member

IX. Association Vice-President:

1. Mrs. S. Santhalakshmi	English
2. Mrs. K. Hemavathy	Tamil
3. Mrs. M. Rajeshwari	Maths

❖ "Failure is the opportunity to begin again more intelligently." ❖

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4. Mrs. V. Sujatha	Computer Science
5. Mrs. G. Subhasri	Commerce
6. Mrs. M. Kamatchi	BBA
7. Ms. U. Govarthani	Physics
8. Mrs. Dr. Selvarani	Chemistry
9. Dr. U. Sheeba Gopalakrishnan	IDD

X. Cultural Committee:

1. Mrs. P. Shoba	Co-ordinator
2. Mrs. P. Geetha	Member
3. Mrs. M. Vijayavalli	Member
4. Mrs. S. Bhuvaneswari	Member
5. Mrs. T. Vijayalakshmi	Member
6. Mrs. E. Venkateshwari	Member
7. Ms. R. Sukaranjani	Member
8. Mrs. P. Gayathri	Member
9. R. Vidhyadharshini (III BCA)	Student-Member

XI. Sports Council:

1. Mr. J. Joshua Rajarathinam	Co-ordinator
2. Mrs. R. Deepa	Member
3. Mrs. S. Chitradevi	Member
4. P. Archana Devi (III CHE)	Student-Member

XII. NSS & RRC:

1. Ms. K. Latha (Unit-I)	Programme Officer
2. Ms. D. Shobana (Unit-II)	Programme Officer
3. Mrs. T. Janaki (Unit-III)	Programme Officer
4. N. Deepika (III PHY) (Unit-I)	Student - Member
5. D. Pennarasi (III B.Com) (Unit-II)	Student - Member
6. K. R. Yuvalakshmi (III PHY) (Unit-III)	Student - Member

XIII. Rotaract Club:

1. Mr. N. S. Saravanan	Co-ordinator
2. Mrs. B. Sudha	Member
3. Mrs. R. Kanimozhi	Member
4. L. Jamuna (II BA (Eng))	Student-Member

❖ "There are no secrets to success. It is the result of preparation, hard work, and learning from failure." ❖

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XIV. Youth Red Cross:

1. Mrs. T. Parikodi	Programme Officer
2. Mrs. K. Thanuja	Member
3. Ms. S. Hema Surya	Member
4. M. Samyuktha (II BA Eng)	Student-Member

XV. Karuna & Enviro Club:

1. Mrs. M. Rajeswari	Vice-Patron
2. Ms. K. Kathirmathy	Member
3. Ms. D. Sathya Banu	Member
4. T. S. Subhitha (II B.Com)	Student-Member

XVI. Citizen Consumer Club:

1. Mr. A. Christu Kamal Raj	Co-ordinator
2. Mrs. P. Geetha	Advisor
3. Mrs. R. Naga Priya	Member
4. C. Priyanka (II BCA)	Student-Member

XVII. Student Grievance Committee:

1. Dr. C. Shalini	Principal
2. Dr. R. Arunadevi	Head, Comp. Sci
3. Dr. G. Valarmathi	Head, Commerce
4. Mrs. B. Kalpana	Head, Mathematics

XVIII. Alumni Association:

1. Dr. R. Rekha	Co-ordinator
2. Mrs. B. Rajalakshmi	Member
3. Mrs. R. Renuka Devi	Member
4. Mrs. S. Valli	Member
5. K. Gomathi (II BCA)	Student-Member

XIX. Library Association Committee:

1. Dr. G. K. Jayanthi	Co-ordinator
2. Mrs. R. Venkateswari	Member
3. Mrs. S. Gomathi Meena	Member
4. M. Najumunisha (III BA Eng)	Student-Member

XX. Placement Cell & Career Guidance:

1. Mrs. Arifabegum	Placement Co-ordinator
2. Mrs. V. Priyadarshini	Member
3. Mrs. J. Suganthi	Member
4. Mrs. G. Arockia Caroline Janet	Member
5. Mrs. P. K. Gayathri	Member
6. R. Swapna Manjari (III BBA)	Student-Member

❖ "When you play, play hard; when you work, don't play at all." ❖

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XXI. Industrial Visit Committee:

1. Mrs. R.Revathi	Member
2. Mrs. B.Padma Devi	Member
3. Mrs. K.Kalaivani	Member
4. Mrs. M.Kamatshi	Member
5. B.Jayalakshmi(II IDD)	Student-Member

XXII. Organic Farming:

1. Dr. R.Rekha	Advisor
2. Mr. P.D.Yekanath	Member
3. Mrs. A.Jenita Roseline	Member
4. Mrs. J.Suganthi	Member
5. S.Poorani (III BCA)	Student-Member

XXIII. Infini Club:

1. Mrs. D.Shanthi	Co-ordinator
2. Mrs. R.Nathiya	Member
3. Mrs. R.Naga Priya	Member
4. Ms. D.Sathya Banu	Member
5. Ms. M.Jayashree	Member
6. S.Kavya (III CS)	Student-Member

XXIV. MIS Committee:

1. Mrs. K.Jeya Gowri	Co-ordinator
2. Mrs. B.Deepa	Member
3. Mrs. K.Nithya	Member
4. Mrs. M.Vijayavalli	Member

XXV. Internal Assessment Committee:

1. Mrs. S.Radha	Co-ordinator
2. Mrs. V.Rajalakshmi	Member
3. Mrs. T.Parikodi	Member
4. Mrs. N.Sudha	Member
5. Ms. N.Gowri	Member
6. Dr. V.Selvarani	Member
7. Mrs. P.K.Gayathri	Member

❖ "Coming together is a beginning; keeping together is progress; working together is success." ❖

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XXVI. Kanitamizh Peravai:

1.Mrs. K. Hemavathy	Co-ordinator
2.Mrs. T. Vijayalakshmi	Co-ordinator
3.Mrs. A. Ramya	Member
4.R.Yamini(III PHY)	Student-Member

XXVII. IQAC:

1. Dr. C.Shalini	Convenor
2. Dr. G. Valarmathi	Co-ordinator
3. Mrs. G. Subhasri	Member
4. Mrs. S. Dharani	Member
5. Mrs. T. Ezhil	Member
6. Mrs. C. Anuradha	Member
7. Mrs. B. Padmadevi	Member
8. Mrs. G. Jayanthi	Member

XXVIII. Anti Ragging Committee:

1. Dr. C. Shalini	Principal (Convener)
2. Heads of all department	
3. Mr. R. Samuel Kirubakaran	Male Teacher
4. Mrs. P. Gomathy	Female Teacher
5. Mrs. P.L. Amutha	SC/ST Representative Teacher

XXIX. AISHE & NIRF:

1. Mr. P.D. Yekanath	Nodal Officer
2. Mr. A. Christu Kamal Raj	Member
3. Mrs. D. Seetha Lakshmi	Member

XXX. Press & Media Club:

1. Mrs. P. Shoba	Co-ordinator
2. Ms. R. Sukarajani	Member
3. Mrs. K. Hemavathy	Member
4. Mrs. N. Sudha	Member
5. Ms. J. Kokilavani	Member
6. E.Preethi(III BCA)	Student-Member

❖ "Self-belief and hard work will always earn you success." ❖

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XXXI. Book Club:

1. Mrs. G.Subhasri	Co-ordinator
2. Mrs. G.K.Jayanthi	Member
3. Mrs. H.Shadhika	Member
4. Mrs. B.Sudha	Member
5. Ms. K.Kathirmathy	Member
6. Ms. M.Jayashree	Member
7. V.Vaishnavi (III BBA)	Student-Member

XXXII. Entrepreneur Development Cell:

1. Mrs. P.Gomathy	Co-ordinator
2. Mrs. J.Jeya Hepsiba	Member
3. Mrs. S.Samitha Kowsver	Member
4. Dr. U.Sheeba Gopalakrishnan	Member
5. V.Pavithra Bai (III B.Com)	Student-Member

XXXIII. Counselling Cell:

1. Mrs. R.Revathi	Co-ordinator
2. Mrs. D.Seetha Lakshmi	Member
3. Mrs. S.Yogambal	Member

XXXIV. Online Feedback:

1. Mrs. K.Jeya Gowri	Co-ordinator
2. Dr. A.Persia	Member
3. Mrs. T.Ezhil	Member
4. Mrs.T. Vijayalakshmi	Member

XXXV. Language Lab:

1. Mrs. S.Santhalakshmi	Co-ordinator
2. Mr. R.Samuel Kirubakaran	Member
3. Mrs. R.Nathiya	Member
4. Mrs. M.Juwairiyah	Member
5. R.Denisha (II MA)	Student-Member

❖ "An investment in knowledge pays the best interest." ❖

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XXXVI. Karate & Yoga:

1. Mrs. R. Deepa	Karate Trainer
2. Mrs. S. Chitra Devi	Yoga Trainer
3. Mr. G. Dinesh Kumar	Member
4. Mrs. G. Jayanthi	Member
5. C.Mahalakshmi (III BCA)(Karate)	Student-Member
6. S.P.Anushya (III BA ENG)(Yoga)	Student-Member

XXXVII. NCC & Band:

1. Ms. E. Manju	Co-ordinator
2. Mrs. B. Deepa	Member
3. R. Mahalakshmi (III Maths)	Student-Member

XXXVIII. Value Added Courses:

1. Textile Printing	Dr. U. Sheeba Gopalakrishnan
2. Beautician Course	Mrs. R.Manickaewari
3. Tally	Mrs. T. Dhanalakshmi
4. Software Testing	Mrs. V. Priyadarshini
5. Auto CADD	Mrs. J. Jansirani
6. Spoken Hindi	Mrs. N. Sudha
7. R.R.Sripriya (II PHY)	Student-Member

XXXIX. PTA:

1. Mrs. D. Priyadarshini	Co-ordinator
2. Mrs. A. Mohana Sundari	Member
3. Mrs. K. Bhavani	Member
4. Mrs. J. Suganthi	Member
5. Dr. A.Persia	Member
6. S.Priyadarshini (III CS)	Student-Member

❖ "Every child deserves a teacher who believes in them. be that one!" ❖

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vidhya sagar
WOMEN'S COLLEGE
(Affiliated to University of Madras)
Accredited at 'A' Grade by NAAC

MINUTES OF THE BOARD MEETING

Date: 09.06.2020 Venue: Virtual Meeting Time: 10 a.m. to 11 a.m.

Meeting called by : The Correspondent
Attendees : The Principal
Facilitator : Shri.Vikas Surana

- The meeting started by 10 am with silent prayer.
- Madam Principal read the content of the meeting held with the heads of all the departments.
- The content as follows,
- As per the order received from the University of Madras regarding to start online classes The Principal asked heads to prepare timetable and workload for the odd semester.
- The Principal explained that the Faculty were eagerly awaiting to conduct the zoom online classes.
- The Principal spoke about the inconvenience of the internet facility that faculty are going to face while the classes start through Mobile or laptop.
- The Principal also ensured that if the teacher started to share her PPT or Video the Internet facility would automatically go down.
- The Principal put forth the need of the Licensed Zoom facility to the Management.
- The Management declared that the Licensed Zoom facility will be given to the Faculty on or before end of July Month.
- The meeting ended up with the address of the Correspondent sir that the Family members of VSWC are expected to take care of their health during that pandemic situation.

Signature of the Principal

PRINCIPAL

VIDHYA SAGAR WOMEN'S COLLEGE

Accredited at "A" Grade by NAAC
VEDANARAYANAPURAM - 603 111
CHENNAI - 600 046

Signature of the Correspondent/

Trustee

For VIDHYA SAGAR WOMEN'S COLLEGE

Trustee

Vikas Surana

VIDHYA SAGAR CHARITABLE TRUST
Registered Office: No.94 Old M.C. Road Old Washermanpet
Chennai - 600 021.

Board Meeting held on 05.11.2015 with Management Members

1. Minutes of meeting held with HOD's & Staff regarding NAAC has been submitted by Arts Principal. Principal entrusted the responsibilities to the HOD for NAAC inspection copy of which has been enclosed. A list of requirement for NAAC has also been forwarded to AO(G) for submitting completion report.
2. **Cancer Research & Organic Farming:** Matter has been deferred due to university examination.
3. **Long Absentees:** Total 20 students are long absentees. Principal submitted the list earmarking the name of the students/highlighted. Necessary instructions and circulars have been issued to the relevant students.
4. November month programme all has been postponed to 2nd week of December due to university examination.
5. Book Shelves for library is still pending. The already existing book shelves will be repaired. If repairing is not possible new open type book shelves will be ordered after Principal gives the requirement.
6. **Computer In Library:** Installation of Computer with internet will be completed within this week as promised by FC.
7. Staff's who are coming on Saturday shouldn't be allowed to bring their children with them. Management requested Arts principal to issue a circular regarding this to the staff members.
8. **Smart Board:** Smart Board quotation received for Rs.75000 each and management approved to install immediately. Software updating will be done by College IT teams. One to be fixed in MCA Block and the other 2 will be fixed in arts block. The location will be identified by the IT team before installation.

9. FC suggested installing permanent projector in Third Floor Arts auditorium and B.Ed. auditorium. Work will be completed by FC after repairing the Old Projectors.
10. **Staff Requirement for next semester:** Arts principal has reported vacancy for Maths - 1, BBA & Commerce - 3, Physics - 1. Total 5nos of replacement needed.
11. Exist interview will be conducted in Future.
12. 20th December 2015 will be the installation of CMS bust. The students council chairman has to give a 3 to 5 minutes report about the institution with PPT presentation (with audio & video combination) and also a profile to be prepared simultaneously. One Mime will be performed by Arts & Science Students and Welcome dance by School Students. comparing for the programme will be done by School Boys
13. Students will be collecting donation for the leprosy home.
14. Coupons will be prepared immediately. Arts Principal has taken the responsibility. The students collection target is Rs.10 lakhs.


Director

To
Arts principal

MINUTES OF THE HOD'S MEETING

Date: 18/06/2019

Venue: Principal's Cabin

Time: 12 to 1.00

Meeting called by : The Principal

Attendees : All HOD's

Facilitator : Dr. C. Shalini Kumar – Principal

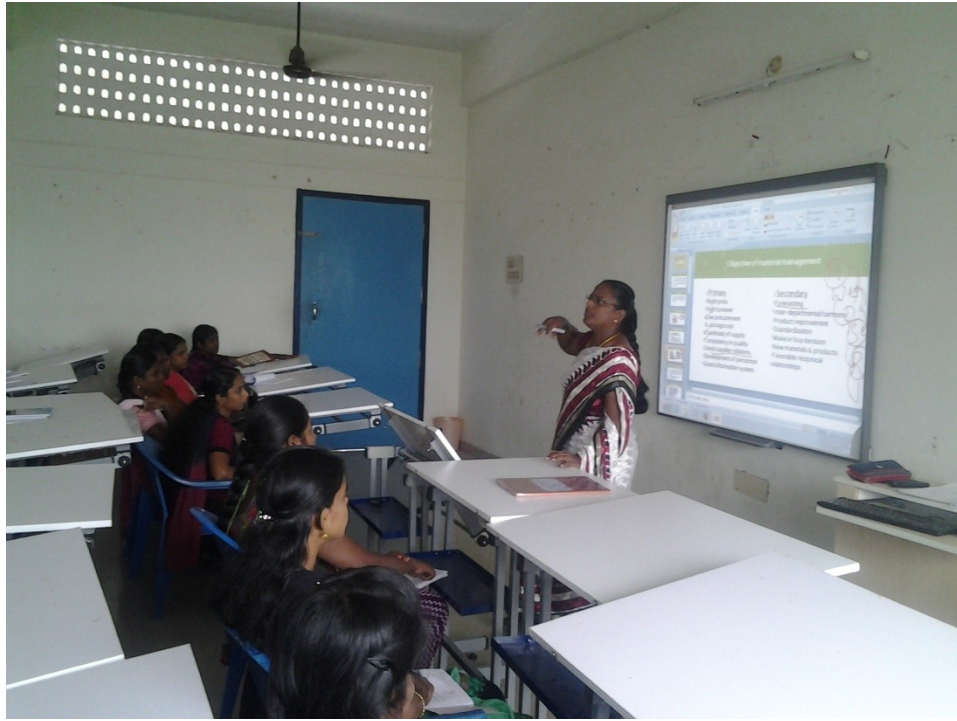
Minuted by : Mrs. B. Kalpana (Staff Secretary)

- > Discussion regarding combine classes based on students' strength.
- > Instruction given to submit revised work load based on students strength.
- > Instructed to make use of smart board frequently.
- > Discussion regarding how many LCD projectors & Screens are needed per department.


STAFF SECRETARY


PRINCIPAL







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EMPOWERMENT CENTER

2018-2019

The Empowerment Center enhances the students to gain additional knowledge through various Certificate Courses and Value Added Courses like Spoken English, Spoken Hindi, Yoga, and Karate for Personality Development.

Certificate Courses and the details are given below:

COURSES	OFFERED BY
COSMETOLOGY	SHREE HERBAL BEAUTY PALACE & TRAINING INSTITUTE
TALLY – ERP 9 VERSION	BHARAT INFOTECH
SOFTWARE TESTING	
TAILORING	M.R. CREATIONS
ART & CRAFT	
JEWELLERY MAKING	SRI & SRI ART AND HANDICRAFTS TRAINING CENTRE

❖ If you see something you like, take it and make it better. ❖

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EMPOWERMENT CENTER

2019 - 2020

The Empowerment Center enhances the students to gain additional knowledge through various Certificate Courses and Value Added Courses like Spoken English, Spoken Hindi, Yoga, and Karate for Personality Development.

Certificate Courses and the details are given below:

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COSMETOLOGY	SHREE HERBAL BEAUTY PALACE & TRAINING INSTITUTE
TALLY – ERP 9 VERSION	BHARAT INFOTECH
REVIT	PERTICORE TECHNOLOGIES
AUTOCAD	
TAILORING	M.R. CREATIONS
ART & CRAFT	
JEWELLERY MAKING	SRI & SRI ART AND HANDICRAFTS TRAINING CENTRE
SPOKEN HINDI	VSWC
ORACLE	VSWC

❖ “Leaders never use the word failure.
they look upon setbacks as learning experiences.” ❖

