

VIDHYA SAGAR CHARITABLE TRUST

WEBSITE TERMS OF USE AND POLICY

Website: vidhyasagar.in
Last Updated: [Insert Date]

INTRODUCTION

These Terms of Use and Website Policy ("Terms") govern your access to and use of the website, digital platforms, online forms, admission and enquiry forms, communication channels, donation links, publications, programme information, and other services made available by Vidhya Sagar Charitable Trust ("Vidhya Sagar Charitable Trust", "we", "us", or "our").

By accessing or using our website or digital platforms, you agree to be bound by these Terms. If you do not agree with these Terms, please do not use our website or digital platforms.

These Terms may be read along with any Privacy Policy, Admission Policy, Donation Policy, Volunteer Policy, Child Protection and Safeguarding Policy, or other guidelines issued by Vidhya Sagar Charitable Trust from time to time. In case of any inconsistency, the specific policy applicable to that subject shall prevail.

1. ABOUT VIDHYA SAGAR CHARITABLE TRUST

Vidhya Sagar Charitable Trust is a non-profit charitable organisation working in the field of education and child welfare, including the establishment, support, and management of schools and educational programmes, scholarships, learning resources, skill development, and related welfare activities for students and communities.

Vidhya Sagar Charitable Trust manages the following educational institutions:

- (a) Vidhya Sagar Women's College;
- (b) Vidhya Sagar Global School;
- (c) Vidhya Sagar Women's College of Education (B.Ed College).

References in these Terms to "schools", "institutions", or "educational institutions" include the above institutions run by Vidhya Sagar Charitable Trust, as well as any partner or affiliated schools with which Vidhya Sagar Charitable Trust engages from time to time.

The information on this website is provided for public awareness, educational purposes, admission and programme communication, volunteer engagement, donation facilitation, and general organisational communication.

2. ACCEPTANCE OF TERMS

By using this website, submitting any form, making a donation, applying for admission, registering for a programme or scholarship, sharing institutional information, uploading reports or photographs, or communicating with Vidhya Sagar Charitable Trust through our digital channels, you confirm that you have read, understood, and agreed to these Terms.

If you are using this website on behalf of a school, institution, organisation, trust, company, or other entity, you confirm that you are authorised to share such information and interact with Vidhya Sagar Charitable Trust on behalf of that entity.

3. USE OF WEBSITE

You agree to use this website only for lawful, respectful, and genuine purposes.

You shall not:

- (d) misuse the website, its forms, or its admission and enquiry systems;
- (e) upload false, misleading, defamatory, offensive, illegal, or harmful content;
- (f) attempt to interfere with the security or functioning of the website;
- (g) upload viruses, malware, spam, or automated scripts;
- (h) copy, scrape, misuse, or commercially exploit website content without written permission;
- (i) impersonate any person, school, institution, donor, volunteer, student, parent, or representative;
- (j) submit personal data of another person, including a child, without proper authority or consent.

4. PROGRAMME AND EDUCATIONAL INFORMATION

Vidhya Sagar Charitable Trust may publish information about its schools, classes, admissions, academic programmes, scholarships, training programmes, competitions, workshops, celebrations, campaigns, educational material, and other activities.

While we make reasonable efforts to keep information accurate and updated, admission timelines, programme dates, formats, venues, eligibility criteria, fee structures, curricula, schedules, and other details may change.

Vidhya Sagar Charitable Trust reserves the right to modify, postpone, cancel, merge, or reschedule any programme, class, admission cycle, or activity, with or without prior notice, depending on circumstances.

5. SCHOOL, INSTITUTION, AND STUDENT INFORMATION

This section applies to Vidhya Sagar Women's College, Vidhya Sagar Global School, Vidhya Sagar Women's College of Education, and any partner or affiliated institution. Schools, partner institutions, teachers, coordinators, volunteers, and representatives may be requested to share information such as:

- (k) school or institution name and affiliation/registration details;
- (l) address, city, state, and pincode;
- (m) names of the Principal, teachers, coordinators, or office bearers;
- (n) mobile numbers, WhatsApp numbers, and email addresses;
- (o) photographs, reports, activity summaries, student participation details, and related programme information.

By submitting such information, the person submitting it confirms that the information is accurate and that they have the authority to share it with Vidhya Sagar Charitable Trust.

Vidhya Sagar Charitable Trust may use such information for programme coordination, admissions, communication, records, appreciation letters, certificates, reports, publications, website updates, newsletters, donor communication, and organisational documentation.

6. STUDENT PHOTOGRAPHS AND CHILD SAFETY

Vidhya Sagar Charitable Trust works closely with schools, students, and children. We expect schools, institutions, and parents to obtain and provide appropriate permission before sharing photographs, videos, names, academic records, or other student-related content with Vidhya Sagar Charitable Trust.

Vidhya Sagar Charitable Trust may use school and programme photographs, student activity photographs, group photographs, reports, and related content for non-commercial purposes such as:

- (p) documenting classroom and school activities;

- (q) preparing appreciation letters, report cards, and certificates;
- (r) publishing programme and admission updates;
- (s) creating educational and awareness material;
- (t) sharing reports with donors, well-wishers, trustees, members, and stakeholders;
- (u) website, social media, newsletters, brochures, annual reports, and presentations.

Vidhya Sagar Charitable Trust will make reasonable efforts to use student-related content respectfully, responsibly, and in the best interests of the child.

Any request for removal, correction, or restricted use of a photograph, record, or report may be sent to the contact details mentioned in these Terms.

7. ADMISSIONS, SCHOLARSHIPS, AND FEES

Where Vidhya Sagar Charitable Trust facilitates or manages school admissions, scholarships, or fee-related processes, the following shall apply:

- (v) admission, enrolment, and scholarship applications are subject to eligibility criteria, document verification, seat availability, and the decision of the relevant school or scholarship committee;
- (w) submission of an application or supporting documents does not guarantee admission, enrolment, or grant of a scholarship;
- (x) fee structures, scholarship amounts, concessions, and payment schedules may be revised from time to time and will be communicated through appropriate channels;
- (y) parents, guardians, and students are responsible for ensuring that all information and documents submitted for admission or scholarship purposes are true, accurate, and complete;
- (z) Vidhya Sagar Charitable Trust reserves the right to verify, seek clarification on, or reject any application containing incomplete, incorrect, or misleading information.

8. EXAMINATION, ACADEMIC RECORDS, AND CERTIFICATES

Vidhya Sagar Charitable Trust and its associated schools may maintain academic records, examination results, progress reports, attendance records, and certificates relating to students.

Such records may be shared with parents, guardians, relevant school authorities, examination boards, regulatory bodies, and, where required, with donors or supporting agencies in an anonymised or aggregated form for reporting purposes.

Requests for correction of academic records, duplicate certificates, or transfer certificates should be directed to the concerned school or institution, and may be subject to applicable school and regulatory procedures.

9. DONATIONS AND PAYMENTS

Vidhya Sagar Charitable Trust may provide online and offline donation options through its website or authorised payment channels, including for scholarships, infrastructure, and general educational support.

By making a donation, the donor confirms that:

- (aa) the donation is voluntary;
- (bb) the donor details provided are true and correct;
- (cc) the funds are from lawful sources;
- (dd) the donor is authorised to make the donation;

(ee) the donation is not made for any illegal, improper, or prohibited purpose.

Vidhya Sagar Charitable Trust may request details such as name, address, PAN, email ID, mobile number, amount, mode of payment, and other information required for accounting, statutory compliance, donation receipts, audit, reporting, or applicable law.

Donation receipts, tax exemption certificates (including under applicable Indian tax provisions, where eligible), or statutory acknowledgements shall be issued subject to applicable laws, availability of required donor information, and internal verification.

Unless specifically stated otherwise, donations once made are generally not refundable. Refund requests, if any, shall be considered on a case-by-case basis at the discretion of Vidhya Sagar Charitable Trust and subject to legal, banking, accounting, and administrative requirements.

10. VOLUNTEERS, TEACHERS, RESOURCE PERSONS, AND PROGRAMME PARTICIPANTS

Vidhya Sagar Charitable Trust may engage volunteers, teachers, educators, trainers, speakers, resource persons, coordinators, and well-wishers for its schools, programmes, and activities.

Such participation is based on mutual respect, service, and alignment with the educational and charitable values of Vidhya Sagar Charitable Trust.

Volunteers, teachers, and resource persons interacting with students are expected to conduct themselves responsibly and safely at all times, and to comply with Vidhya Sagar Charitable Trust's child protection and safeguarding requirements, including background verification where applicable.

Unless specifically agreed in writing, participation as a volunteer, speaker, trainer, coordinator, or resource person does not create an employment, agency, partnership, or commercial relationship with Vidhya Sagar Charitable Trust.

11. COMMUNICATION CONSENT

By sharing your mobile number, WhatsApp number, email ID, address, or other contact details with Vidhya Sagar Charitable Trust, you agree that Vidhya Sagar Charitable Trust may contact you for:

- (ff) admission, academic, and programme communication;
- (gg) school and classroom coordination;
- (hh) donation acknowledgements;
- (ii) volunteer coordination;
- (jj) newsletters and updates;
- (kk) event invitations;
- (ll) reports, appreciation letters, certificates, and documentation;
- (mm) organisational announcements.

You may request to stop receiving non-essential communications by writing to us. However, certain communications may still be sent where required for transaction, compliance, admission or academic coordination, receipt generation, or legal purposes.

12. NOTIFICATION AND COMMUNICATION CONSENT (INCLUDING RCS)

By accepting this policy, you acknowledge and consent to receive notifications and promotional or informational communications from Vidhya Sagar Charitable Trust through various channels, including but not limited to email, mobile push notifications, SMS (text messages), RCS (Rich Communication Services – enhanced messages with images and interactive features), WhatsApp, or any other digital communication platforms.

If you prefer not to receive such updates or marketing communications, you may opt out at any time by replying "STOP" to RCS or SMS messages, or by contacting us at info@vidhyasagar.in, or through the other methods outlined in our Privacy Policy.

Opting out of promotional communications will not affect essential communications relating to admissions, academic records, receipts, safety notices, or other matters required for legal, compliance, or organisational purposes.

13. USER SUBMISSIONS

If you submit reports, photographs, videos, testimonials, write-ups, artwork, student work, school activity details, feedback, suggestions, or any other content to Vidhya Sagar Charitable Trust, you confirm that:

- (nn) you have the right and authority to share such content;
- (oo) the content does not violate any law or third-party rights;
- (pp) necessary permissions, including parental or guardian consent where the content relates to a child, have been obtained where required;
- (qq) the content is accurate to the best of your knowledge;
- (rr) the content may be used by Vidhya Sagar Charitable Trust for non-commercial organisational purposes.

You grant Vidhya Sagar Charitable Trust a non-exclusive, royalty-free, worldwide right to use, reproduce, edit, publish, display, translate, archive, and share such content for its educational, charitable, awareness, reporting, documentation, and communication purposes.

Vidhya Sagar Charitable Trust reserves the right to edit, shorten, decline, remove, or not publish any submitted content.

14. INTELLECTUAL PROPERTY

All content available on this website, including text, images, logos, designs, publications, reports, graphics, videos, educational and curricular material, programme formats, documents, certificates, forms, and other material, belongs to Vidhya Sagar Charitable Trust or is used with permission, unless otherwise stated.

You may view, download, or print website content for personal, educational, school, or non-commercial purposes, provided the content is not altered, misrepresented, or used in a misleading manner.

You may not reproduce, republish, sell, commercially exploit, modify, or distribute Vidhya Sagar Charitable Trust's content without prior written permission.

Partner schools and institutions may use approved Vidhya Sagar Charitable Trust material for genuine educational activities, value education, student awareness, and related non-commercial purposes, with proper acknowledgement.

15. THIRD-PARTY LINKS AND SERVICES

This website may contain links to third-party websites, payment gateways, social media pages, video platforms, maps, documents, or other external services.

These third-party services are not controlled by Vidhya Sagar Charitable Trust. We are not responsible for their content, privacy practices, terms, security, accuracy, availability, or functioning.

Your use of any third-party service is at your own discretion and subject to the terms and policies of that third party.

16. DATA PRIVACY

Vidhya Sagar Charitable Trust may collect and process personal information provided by donors, schools, teachers, students, parents, volunteers, members, well-wishers, vendors, resource persons, and website visitors.

Such information may be used for lawful and organisational purposes, including:

- (ss) communication;
- (tt) admissions and academic programme coordination;
- (uu) donation processing;
- (vv) receipts and statutory compliance;
- (ww) certificates, report cards, and appreciation letters;
- (xx) reports and documentation;
- (yy) volunteer coordination;
- (zz) event invitations;
- (aaa) maintaining records;
- (bbb) responding to queries;
- (ccc) complying with applicable law.

Vidhya Sagar Charitable Trust will make reasonable efforts to collect only necessary information and use it responsibly, with particular care for information relating to children.

Where applicable, individuals may request correction, updating, or deletion of their personal information, subject to legal, accounting, audit, statutory, and organisational record-keeping requirements. Full details are set out in our Privacy Policy.

17. SECURITY

Vidhya Sagar Charitable Trust will make reasonable efforts to protect information submitted through its website and digital platforms.

However, no website, email system, payment gateway, or digital communication channel can be guaranteed to be fully secure at all times. Users are advised to exercise caution while sharing sensitive information online.

Vidhya Sagar Charitable Trust shall not be liable for unauthorised access, data loss, transmission errors, technical failures, cyber incidents, or third-party platform issues beyond its reasonable control.

18. CODE OF CONDUCT

Users, volunteers, schools, teachers, students, parents, donors, and visitors interacting with Vidhya Sagar Charitable Trust are expected to maintain dignity, courtesy, and respect.

Vidhya Sagar Charitable Trust does not permit abusive behaviour, hate speech, harassment, discrimination, threats, defamatory statements, vulgar content, misinformation, or conduct that goes against its educational and charitable values.

Vidhya Sagar Charitable Trust reserves the right to decline participation, remove content, restrict access, or discontinue engagement with any person or entity that violates these standards.

19. CHILD PROTECTION AND SAFEGUARDING

As an organisation working with children, Vidhya Sagar Charitable Trust is committed to safeguarding the safety, dignity, and welfare of every child associated with its schools and programmes, in line with applicable Indian law, including child protection legislation.

All staff, teachers, volunteers, and resource persons engaging directly with students are expected to comply with Vidhya Sagar Charitable Trust's Child Protection and Safeguarding Policy, and may be subject to screening or verification as considered necessary.

Any concern relating to the safety or welfare of a child should be reported immediately to the contact details provided in these Terms, and will be treated with appropriate seriousness and confidentiality.

20. NO MISREPRESENTATION

No person, school, volunteer, donor, member, resource person, or third party may claim to represent Vidhya Sagar Charitable Trust, collect donations, issue certificates, conduct admissions, conduct programmes, use the Vidhya Sagar Charitable Trust name, or make commitments on behalf of Vidhya Sagar Charitable Trust unless specifically authorised in writing.

Any unauthorised use of the name, logo, identity, documents, certificates, donation appeals, or communication material of Vidhya Sagar Charitable Trust is strictly prohibited.

21. PUBLICATIONS AND EDUCATIONAL MATERIAL

Vidhya Sagar Charitable Trust may publish books, booklets, newsletters, circulars, reports, worksheets, curricular material, activity ideas, academic calendars, awareness material, and digital resources.

These materials are intended for educational, charitable, awareness, and non-commercial use.

Vidhya Sagar Charitable Trust may update, revise, withdraw, or correct any publication or educational material at any time.

22. DISCLAIMER

The information on this website is provided in good faith for general awareness, educational, charitable, and organisational purposes.

While reasonable care is taken, Vidhya Sagar Charitable Trust does not guarantee that all information is complete, error-free, current, or suitable for every specific purpose.

Users should use their own judgment and seek professional advice where required, especially in matters involving law, tax, health, child safety, education policy, or statutory compliance.

23. LIMITATION OF LIABILITY

To the maximum extent permitted by law, Vidhya Sagar Charitable Trust, its trustees, office bearers, members, employees, teachers, volunteers, representatives, advisors, and associates shall not be liable for any direct, indirect, incidental, consequential, special, or punitive loss arising out of:

- (ddd) use of the website;
- (eee) inability to access the website;
- (fff) errors or omissions in website content;
- (ggg) third-party links or services;

- (hhh) payment gateway issues;
- (iii) unauthorised access or cyber incidents;
- (jjj) admission decisions, programme changes, postponement, or cancellation;
- (kkk) reliance on any information available on the website.

24. INDEMNITY

You agree to indemnify and hold harmless Vidhya Sagar Charitable Trust, its trustees, office bearers, members, employees, teachers, volunteers, representatives, advisors, and associates from any claim, loss, damage, liability, cost, or expense arising from:

- (lll) your misuse of the website;
- (mmm) false or unauthorised information submitted by you;
- (nnn) violation of these Terms;
- (ooo) violation of any law;
- (ppp) infringement of third-party rights;
- (qqq) unauthorised use of Vidhya Sagar Charitable Trust's name, logo, material, or identity;
- (rrr) content submitted by you without proper authority or permission.

25. MODIFICATION OF TERMS

Vidhya Sagar Charitable Trust may update, revise, or modify these Terms at any time.

Changes will be effective once posted on the website, unless otherwise stated.

Continued use of the website after such changes means that you accept the revised Terms.

26. GOVERNING LAW AND JURISDICTION

These Terms shall be governed by and interpreted in accordance with the laws of India.

Subject to applicable law, the courts at Chengalpattu, Tamil Nadu, India shall have jurisdiction over disputes arising out of or relating to these Terms or use of this website.

Vidhya Sagar Charitable Trust may, at its discretion, seek to resolve disputes through discussion, mediation, or other lawful dispute resolution methods before initiating legal proceedings.

27. FORCE MAJEURE

Vidhya Sagar Charitable Trust shall not be liable for delay, failure, cancellation, interruption, or inability to perform any activity or obligation due to circumstances beyond its reasonable control, including natural disasters, fire, flood, pandemic, epidemic, strike, war, civil disturbance, government restrictions, technical failure, internet disruption, payment gateway failure, or other events beyond reasonable control.

28. CONTACT AND GRIEVANCE COMMUNICATION

For questions, corrections, removal requests, privacy concerns, admission or donation queries, programme communication, or grievances relating to this website, please contact:

Vidhya Sagar Charitable Trust

Website: vidhyasagar.in

Email: info@vidhyasagar.in

Address: Vidhya Sagar Campus, GST Road, Vednarayanapuram, Chengalpattu – 603 111

Phone / WhatsApp: +91 91791 72001

Grievance Officer / Contact Person: [Insert Name and Designation]

29. ACKNOWLEDGEMENT

By using this website, submitting information, making a donation, applying for admission, registering for a programme or scholarship, sharing reports or photographs, or communicating with Vidhya Sagar Charitable Trust through its digital channels, you acknowledge that you have read, understood, and agreed to these Terms.